

MINUTES
PUBLIC HEARING REGARDING RV PARK RATE INCREASE
REGULAR MEETING OF THE KENDRICK CITY COUNCIL
MAY 19, 2014

At 7:01 PM Mayor Mark Lapinskas led in the Pledge of Allegiance. He then opened the public hearing on the proposed RV Park rate increases. The daily rate will increase from \$20 to \$25, the weekly rate will increase from \$100 to \$125 and the monthly rate will increase from \$300 to \$375. Val asked if we still limited stays. Barb said that the council still has to approve stays of longer than one month between May – September and stays are on a month-to-month basis. The city reserves to ask a renter to leave. The mayor closed the public hearing.

At 7:04 PM Mayor Mark Lapinskas opened the regular meeting. Present were council members Jeremy Alexander, Adriaan Geurtsen, Matt Kathanimane, and Sarah Miles, maintenance supervisor Steve Howerton, and city clerk Barb Wilson. Guests present were Glenn Lazelle, Val and Rose Norris, and Erin Simmons with Alternatives to Violence of the Palouse.

Erin Simmons with Alternatives to Violence said they serve all of Latah County. They work with victims of sexual assault and domestic violence. They have a 24 hour crisis hotline and response. They will drive to pick up a victim 24/7 if needed. They have support groups and their counseling is based on empowerment. They have a protocol set up with the Latah County Sheriff to make victims aware of their program. They do have an emergency shelter if it is an emergency situation. Glenn asked if they offer financial help. Erin said they don't supply funds but that they have connections with many other agencies that can assist people. Brochures are available at City Hall.

Glenn Lazelle provided a rough drawing of his proposed apartments that showed three apartments. With this drawing, he was not planning on expanding the building foot print so he would still have parking in the back. Sarah pointed out the bedrooms would have to be in the front due to egress issues. Glenn wanted to know if the council is in support of the idea and would they grant a conditional use permit. Jeremy said an engineer would have to review the plan to ensure egress. Matt said Glenn needs to talk with an architect to see if his plan is feasible. The council would need to see a working plan before they could make a decision. The council was in agreement that the apartment building would need to maintain a commercial look. Sarah does not like the idea of bedrooms on the front in the commercial area. Val pointed out that hallways for egress would take a lot of square footage. Steve said there are a lot of false walls currently in the building. The "party walls" would need to be looked at. Before the council can move ahead, Glenn needs to meet with an engineer or architect to see if the plan is feasible. Sarah gave Glenn the names of a couple engineering firms.

The minutes from the April 21, regular meeting were reviewed. Sarah made a motion and Matt seconded to approve the minutes. All were in favor.

The disbursements were reviewed. Jeremy made a motion and Adriaan seconded to approve the disbursements. All were in favor.

CORRESPONDENCE/ANNOUNCEMENTS: None

MAINTENANCE DEPARTMENT:

Steve said Dr. Lee Sappington should have the archeological study completed by June 16. Once that is completed, Mountain Waterworks will be able to complete the environment document. Dr. Sappington is digging test holes as part of the study.

Mark said that he met with our Area Specialist – Community Program contact John Lynn, Program Director Dave Flesher, and John Melhes an engineer in the national office, with USDA Rural Development, as Steve was out of town. They discussed the USDA RD contract and John said the contract is fairly set.

Jeremy made a motion, in accordance with Idaho code 67-2343, to amend the agenda to include the USDA RD contract with Sarah seconding. All were in favor.

Steve said we will probably need dust control again up on the gravel roads on the hill. Last year we used a pulp paper blend instead of magnesium chloride. He did not feel that it lasted as long, so he is planning to go back to magnesium chloride. He has used Atlas in the past but they don't have a water tank to water down the streets, which has to be done before the magnesium chloride can be applied. Mark suggested contacting South Latah County Highway Road District to see if we can piggy back off one of their jobs in this area.

All the chlorine has been ordered for the pool. The price has increased to \$121 a pail.

Steve received waivers on wells 2 and 4. He did not receive waivers on wells 1 and 6. DEQ has a new water operator and she is wanting full SOC's because the nitrate levels are showing a trend of going up. Steve said the nitrate level goes up and down and ranges from .06 – 1.8. The nitrate level only has to be under 10, so we are way below the allowed level. If we have to do a full blown SOC it will cost around \$1000. Sarah asked if we can appeal this. Steve feels that the new operator is being very cautious and he will speak with her boss to see if he agrees this test is really necessary.

Steve asked permission to work on Memorial Day as he has a lot to do to get ready for Locust Blossom Festival and to get the pool ready. He would be paid a time and a half. The council approved Steve to work. Maintenance helper John Schmidt will work extra hours this week with Steve as well.

TREASURERS REPORT:

Barb gave a report that included the cash flow report. As of April 30, we have \$345,227.32 in all combined accounts. Some of the large revenues we received were \$2337 from State Liquor Fund, \$2613.29 from Highway User Fund, \$2744.42 from State Revenue Share, \$1634.21 from Avista Utility Franchise Fee and \$880 in RV Park Rent. Barb reminded the council the next council meeting is June 9. The agenda is now being posted at the Post Office in the case to the right of the front counter.

URBAN FORESTRY – Matt Kathanimane – No Report – Barb said that she spent several hours reviewing the grant requests that have been submitted as the county thinks we only have about \$550 left and Barb shows we should have closer to \$1400. She sent the county her records and is waiting to hear back from them.

PLANNING & ZONING - Sarah Miles – No Report

PARK & REC – Adriaan Geurtsen – Adriaan said he was unable to attend the meeting but that he got the notes from the meeting. The Park & Rec. District will continue to give the \$5000 they commit to the pool every year. They would like to see a pool committee formed again. Anyone in the Park & Rec District can serve on the committee. Barb will put a notification in the JK Newsletter. Rose suggested putting up a sign at the pool. At Aaron Heinen’s suggestion at a previous meeting, the city will send letters to both Troy and Deary asking them if they are interested in contributing to the pool expenses.

FIRE DEPARTMENT - Jeremy Alexander – Val said he would like the council to review the Emergency Operations Plan binder at City Hall. It is important for everyone to know the mayor’s duties, how to evacuate the town, etc. Val asked to have the no open burning reminder put on the utility bills. Open burning is allowed from October 20 – May 10. Rose would like us to compare the prices of propane between AmeriGas, Clearwater Propane and Ferrellgas. Our propane costs with AmeriGas were very high last year.

SWAC – Mark Lapinskas – No Report

UNFINISHED BUSINESS:

Will Herrington finished reviewing the First Step Internet Contract and it has been sent to First Step Internet for their attorney to review. We will wait for their response.

Jeremy made a motion with Adriaan seconding to give Mark authority to sign the engineering contract approved by USDA RD.

P&Z Commission – Adriaan didn’t realize we were stepping on the toes of the City of Juliaetta if we disbanded the P&Z Commission. He would like to see us keep the P&Z Commission. Mark said as we progress, we do not want to create ripples between the two communities. He wondered if we could speed up the process to the applicant by asking to receive the information at the same time the P&Z Commission receives the application. This would allow the council to research the application at the same time as the P&Z Commission. Sarah feels that we do not need the P&Z Commission and that it would streamline the process if the council handled the applications directly. Jeremy said that most of the council members do not have the time or knowledge to research the applications. Sarah said that she would like to see the application beefed up to include more detailed questions. At this time it looks like it would be best to amend the current P&Z Ordinance to take power back so that P&Z would just make recommendations. Sarah and Barb will work on making these updates. Steve thinks that P&Z should be meeting at least quarterly and that if they don’t have any applications to review, they could be going over the rules and regulations. We would like to see a quorum be 5 people not 3. Sarah will add that we want our own application for the City of Kendrick, which we will update and provide to them.

The council decided to table the decision as to whether or not to disband the P&Z Commission to a later date.

NEW BUSINESS:

The city has received several complaints about the Deobald's storage tanks next to City Hall. The EPA and DEQ were involved in testing and monitoring the lines. The tanks were sold and removed. Steve is also concerned that it is a safety issue because the fence has open places and they never filled in under the building. It could be hazardous to children. Steve will check with DEQ. He will draft a letter to Deobalds asking them if they can clean up the site and say it does not fit in our path of progress with the RV Park and trail.

Jeremy made a motion with Adriaan seconding pass Resolution 14-250 to raise RV Park Rates effective June 1. All were in favor.

At 9:03 Jeremy made a motion with Matt seconding it to adjourn the meeting. All were in favor.

Mark Lapinskas, Mayor

ATTEST:

Barb Wilson, Clerk/Treasurer