

MINUTES  
REGULAR MEETING OF THE KENDRICK CITY COUNCIL  
JANUARY 26, 2015

At 6:00 PM Mayor Mark Lapinskas opened the regular meeting and led in the Pledge of Allegiance. Present were council members Jeremy Alexander, Adriaan Geurtsen, Matt Kathanimane, and Sarah Miles, maintenance supervisor Steve Howerton, and city clerk Barb Wilson. Guests present were Mitch Marx from Presnell Gage, PLLC, and citizens Aaron Heinen and Val and Rose Norris.

Mitch Marx, from Presnell Gage, PLCC, presented the annual audit for fiscal year ending September 30, 2014. The city is responsible for the preparation of the financial statements and the design and implementation of internal controls. The auditor is responsible to express an opinion on the financial statements based on the audit. They are also responsible for certain communications, which includes providing additional information regarding the scope and results of the audit to assist the City Council in overseeing the financial reporting and disclosure process for which management is responsible. The audit should not be presenting new information to the City Council and the council should be getting regular updates from the treasurer. Presnell Gage is responsible for conducting the audit in accordance with Government Auditing Standards. It is the objective of their audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatements.

Matt made a motion to amend the agenda to include the Latah County Historic Preservation Survey. Jeremy seconded the motion. Matt, Jeremy and Sarah were in favor of amending the agenda, Adriaan was not in favor. Motion passed.

Sarah made a motion to amend the agenda to include a discussion of the Money Savers left around town. Matt seconded the motion. All were in favor.

Aaron Heinen came to discuss the crime rate in the Kendrick/Juliaetta area. He said that many citizens have voiced their opinions to him on the crime in our town. He called the Latah County Sheriff to discuss the issue. He discovered that Potlatch has a substation for law enforcement to do their paperwork. Potlatch contracts for 8 hours of coverage per week at a cost of \$1000 a month. Aaron wondered if there was a place between Kendrick and Juliaetta that could host a substation. This would create more of a presence in our communities. The crime is frustrating for community members. Sarah feels that coverage has declined since she moved to Kendrick and that this is a safety issue. Fire Chief Val Norris said that they may be able to share their office space at the Fire Hall with Latah County Deputies. If we provided office space, how would that affect the current dynamics? Mark would like the city to send a letter to the Latah County Sheriff to see if they are interested in having a substation in Kendrick and what type of space and equipment they would require. The officers are also frustrated with the Latah County prosecutor not prosecuting some of their cases. Sarah said she could bring up the concerns at the Latah Economic Development Council. We need to inform our citizens that if they suspect a crime or see suspicious activity that they need to call the Latah County Sheriff and say that they want to file a report as this requires follow-up. Aaron passed out a summary of the calls for 2014 in all of Latah County. Kendrick had the highest number of calls in regards to burglary, suspicious activity and theft. Drug activity is our biggest issue. The council would like to know why the sheriff's office hasn't been more proactive at curbing crime and drugs in Kendrick. Aaron thinks it is important for the cities of Kendrick and Juliaetta to communicate and stay

involved in each other's cities. The council would like to invite the Sheriff to come to a council meeting again and make sure the citizens are notified of the meeting. Sarah will try to get the council on the Latah County Commissioner's agenda.

Matt shared a Cultural Resource Survey from the Latah County Historic Preservation Commission. The study represents 1 ½ years of work on an audit and survey. The commission would like to nominate the downtown Kendrick area for the National Historic Registry. We already have some buildings that have been designated as historical buildings such as the Grange Hall and Latah Federal Credit Union buildings. Instead of having individual designations, the entire downtown core would be designated. This is strictly for notoriety and this would not create any building code restrictions or requirements for the building owners. The designation could potentially allow businesses to apply for restoration funds. The benefit could be economic development and give property owners pride in their buildings. Matt is asking the council for support of this. The commission will hold a public meeting in March. Each property owner will receive a packet and the designation has to be unanimous with all of the property owners. Jeremy pointed out that the map in the packet is not accurate and that at least one of the concrete buildings has been removed. This will be added to the February council agenda to be approved by the city council.

Sarah went on a recent walk through town and she is concerned about all the Money Saver papers that are scattered around town on people's lawns. She would like to see the Money Saver distributor have to get approval from the residences before leaving the papers. We do not currently have a city code that would require this. The city will send a letter to the Money Saver stating our concerns.

The minutes from the December 15, regular meeting were reviewed. Jeremy made a motion and Matt seconded to approve the minutes. All were in favor.

The disbursements were reviewed. Jeremy made a motion and Adriaan seconded to approve the disbursements. All were in favor.

CORRESPONDENCE/ANNOUNCEMENTS: None

MAINTENANCE DEPARTMENT:

Tracy Cooper asked Steve about getting a variance to add an 8 foot addition to her manufactured home. Steve and building inspector, Jim Yeoman, looked at her property and it appears that the current structures already take up 50% of their property, which is the amount allowed by city code. Steve asked if the city can just say no or if it can go to P&Z. Sarah said she feels the citizens have a right to go to P&Z with all variance requests. Tracy also asked if she could put a storage unit on the property across the street from her in the city right-of-way. There is a sewer main that goes through that area. It was decided that it is not in the city's best interest to allow a private structure to be put on city property. Steve will tell Tracy that she does have the right to apply for a variance to add to her current structures with P&Z, but that it looked doubtful that it would pass under current conditions.

Danean Brown had water damage to the basement of her rental home on A Street from a torrential rain event that occurred in December. The water came down from Reservoir Road. The city does maintain a ditch which filled with rock during the rain storm. Danean would like the city to compensate her for the water damage. Matt asked if the city was neglectful in

maintaining the ditch. Steve said that the ditch had been maintained and that the tremendous amount of rain was considered “an event”. The council concluded that the city was not responsible for the damage. There are steps that Danean could take as the property owner to help prevent water seepage in the future and Steve will send Danean a letter.

Robert Romiski requested a second address for the shop that is located next to his house on the corner of 4<sup>th</sup> and Main Street. He would actually like the address to be added to Railroad Street. He has a wood working business that he uses his shop for. His property is zoned residential. It is possible that the city could use his current address and add an “A” for a second address, but adding a new address on Railroad Street could be very complicated as the property is only on one tax lot. Mark looked up the city code 10-1-2 which states: HOME OCCUPATION: Offices of professional persons and customary home businesses; must be carried on in a part of the residence building, and occupy not more than fifty percent (50%) of such residence building. No more than one employee who does not live on the premises will be allowed. Since the business is not part being carried out in the residence and the property is zoned residential, the city will have to do further investigating to see if this is feasible or even allowable. This issue will be added to the February 23, council meeting agenda.

Mark and Steve had a teleconference with DEQ and Mountain Waterworks. The DEQ representative is very thorough and would like to see changes to the EID because of the city deciding not to go with rapid infiltration. Mountain Waterworks and the city will continue to work with DEQ to resolve the issues.

#### TREASURERS REPORT:

Barb gave a report that included the cash flow report. As of December 31, we have \$360,709.87 in all combined accounts. The large revenue checks that were received were \$15,283 from the Community Block Grant, \$6,986.31 from Property Taxes, \$ 778.82 from the Highway to City, and \$2,125 in RV Park Rent. Barb asked to move the March council meeting to March 23, as March 16, is her birthday and she would like to take that day off. The council approved her request. (1099s have been mailed out and W2s will go out this week.)

URBAN FORESTRY – Matt Kathanimane – No Report

PLANNING & ZONING - Sarah Miles – No Report

PARK & REC - Adriaan Geurtsen – No Report

SWAC – Mark Lapinskas – No Report

FIRE DEPARTMENT – Fire Chief Val Norris gave an update and said that the City of Juliaetta would like Brush Truck 41 to be in their name only. We will need to do a transfer of equity. Brush Truck 42 will become the property of Kendrick only. We will no longer share expenses on Brush Truck 42. The two cities will dissolve the cost sharing. The City of Kendrick also has the Duece and a half truck number 34. The internet service has been set up with First Step Internet at the Fire Hall. Discontinue the internet service with TDS. Val is buying cabinets and countertops for the small office that he is building at the Fire Hall. The Kendrick Fire Dept. is still in need of volunteers.

## UNFINISHED BUSINESS:

The Chicken Ordinance does have to go through P&Z before it can be approved. Barb will continue to work with our attorney on this.

Ideas for the pool survey were discussed. The proposed rate increase would be \$100 per \$100,000 of assessed value. The reality is the concrete in the pool is failing and needs replacement. The clerk will work on a survey that will include a brief history of the pool and the questions: Would you like the pool to remain open? If so, are you willing to support a bond or levy increase? Do you think that the City of Kendrick should continue to operate the pool or should the pool become the responsibility of the JK Recreation District? It would take at least \$700,000 (or more) to rebuild the existing pool. With the current pool admission revenue, the \$5000 annual support from JK Recreation District and the \$5000/year contribution from the City of Kendrick and the approximately \$20,000 that JK Recreation District is holding for the pool from previous fund raising, there is enough money to keep the pool open for one or two more years maximum, IF nothing major goes wrong. We can send a direct mail to all of the addresses in the JK Recreation District and we do not need specific addresses. Barb will look into whether or not it makes sense to allow responses through SurveyMonkey or only through the mail.

This meeting marked the one year anniversary of this council taking office. Mark thanked Sarah for all her work and for helping to keep us positive. He also thanked Matt for his contributions to the council while working and also running a business. Mark thanked Jeremy for his seven years of service on the council and for the knowledge he shares with the council. He thanked Adriaan for his service and for his volunteer work for the city. Mark said that he appreciates Steve and Barb and their hard work for the city.

At 8:20 Jeremy made a motion with Sarah seconding it to adjourn the meeting. All were in favor.

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Jeremy Alexander, Council President

ATTEST:

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Barb Wilson, Clerk/Treasurer