

MINUTES
PUBLIC HEARING FOR WATER & SEWER INCREASES
BUDGET HEARING FOR FY2016
REGULAR MEETING OF THE KENDRICK CITY COUNCIL
AUGUST 17, 2015

At 6:07 PM Mayor Mark Lapinskas opened the Public Hearing for Water and Sewer increases. The city is proposing a \$2.00 increase for each. The mayor closed the public hearing.

At 6:10 PM Mayor Mark Lapinskas opened the Public Hearing for the budget. A copy of the proposed FY2016 was passed out to the audience. Council member Matt Kathanimane asked about the extra \$200,000 in the general fund in both revenue and expenses. This amount was added for potential money that might be raised through fundraising and donations and spent on the Kendrick War Memorial Pool.

At 6:14 PM Mayor Mark Lapinskas opened the regular meeting and led in the Pledge of Allegiance. Present were council members Jeremy Alexander, Matt Kathanimane, Jim Marston, and Sarah Miles, maintenance supervisor Steve Howerton, and city clerk Barb Wilson. Also in attendance were Kevin and Karen Johnston from KJ Design and Kendrick and Juliaetta citizens Alice Campbell, Richard and Norma Abrams, Heather Foster, Steve Brooks, Lisa Kathanimane-Ihm, Lori Brocke, Clint and Amber Reeves, Val and Rose Norris and Dale and Fran Lisher.

Kevin and Karen Johnston came to give a preliminary report on the Life Cycle Analysis and leak detection they performed on the Kendrick War Memorial Pool on Sunday, August 9. They shared their work credentials regarding swimming pools. The purpose of the report is to determine both short and long term issues. A building has a life cycle of 25 – 30 years and our pool is 68 years old. 1/3 of the cost of a swimming pool is the construction and 2/3 of the costs are the operations and maintenance of the pool. Kevin reviewed the different areas of the pool that were examined and types of things that may need to be addressed. A citizen asked about lining the pool. Kevin said that vinyl liners have a 10 year life cycle and cost about \$30,000. The cost of the life cycle analysis is \$3000 and the leak detection is \$1500. Lisa Kathanimane-Ihm explained that the pool group was formed by concerned citizens and that they were hired by the community from funds that were raised with a Go Fund Me Account. Kevin suggested better signage could help attendance. Since the pool cannot be seen from the road, many people pass by the pool and do not realize that Kendrick has a pool. It will take about a month to have a final report that will specify immediate needs before the pool can open next year, 3 – 5 year needs and long term needs with a priority list. They will have estimated costs for each of these areas. The mayor thanked them for coming.

Richard Abrams said that there will be a Save Our Pool meeting on Wednesday, August 19, at 7:00 at the Grange Hall. A citizen had concerns about the City of Kendrick holding the funds and also asked if the names and addresses of the donors were being collected by the city. The city clerk said that she has an excel spreadsheet with all the donors and the donations. Last time there was a pool committee, the funds were held and decisions of how to spend the money were made by the pool committee. The mayor said that the Go Fund Me Account was set up and the city had to quickly open an account to hold the money. The city assured the citizens that the funds are being held in a separate savings account and that the money would only be spent on pool needs. The city is open to transferring the money to the pool committee for them to manage. The mayor said we will need to know what the costs are before any decisions can be made. Sarah wondered what the roll of JK Recreation District might be with the pool. The JK Recreation District has the lowest mil levy of all the recreation districts in our area. It was

suggested that we contact both Deary and Troy Recreation Districts to see if they might be willing to contribute. The cost of the Life Cycle Analysis of \$3000 and the Leak Detection for \$1500 will be paid from donations raised for the pool.

The minutes from the July 20, regular meeting and July 28 budget workshop were reviewed. Matt made a motion and Jim seconded to approve both of the minutes. All were in favor.

Jeremy made a motion and Sarah seconded to approve the disbursements. All were in favor.

CORRESPONDENCE/ANNOUNCEMENTS:

The clerk announced that there will be a Community Library Project meeting, Tuesday, September 1, from 6:00 p.m. - 7:00 p.m. at the Juliaetta City Hall.

The mayor read a letter from Sherry Bolt that she enjoyed the Kendrick pool as a child and that she hoped we could find a way to keep it open.

The mayor read a letter from the Department of Environmental Quality letting the city know that the grant they awarded us for the Environmental Information Document has been completed. DEQ disbursed \$33,755 to the City of Kendrick. The grant is formally closed.

The mayor read a letter from the United States Department of Agriculture notifying the city that a direct loan in the amount of \$628,000 and a grant in the amount of \$671,00 have been approved.

The second annual Community Building Day, sponsored by the JK7 Education Foundation, will be held Friday, September 25. This event offers an opportunity for high school students to “give back” to the community by helping out with maintenance tasks such as cleaning, painting, weeding, picking up trash, etc. Mark and Steve will get together to come up with some projects for the students.

The mayor said that a citizen wrote a letter to the City concerned about the condition of the RV Park Restrooms. This will be discussed later in the council meeting.

MAINTENANCE DEPARTMENT:

Steve said that a dust control product was applied up on the hill.

Steve constructed the approach at the new property by the sewer lagoons.

Stuart Hurley, with Mountain Waterworks, asked Steve to provide documentation that shows that we own both the current sewer lagoon and new property. Steve located a deed that shows the current lagoons were purchased from the Hitchcock's in 1968 for \$10.

Stuart asked about access off State Highway 3. Idaho Transportation Department owns the property under the trail outside the city limits. The city received a letter from the JK Recreation District giving the city permission to cross the trail. The city sent a request to the Latah County Board of County Commissioners asking them for the same permission.

Ballards were installed on the approach by the sewer lagoons which designate the location of the approaches.

Jeremy asked if the trail would need to be repaved after the project. Steve said that is a possibility.

Steve thought the pool presentation by the Johnston's was good and that they are nice people to work with.

The wells produced 730,000 - 760,000 gallons of water the last three weeks.

Sarah asked about battery back-up to the water in the event of a power failure. Steve said he has access to a couple of generators. The City has 7 – 8 days of water storage and the system is gravity fed.

The Fire Department made an application for a surplus truck through a federal program via Idaho Department of Lands. In addition, they have applied for a generator to be placed on a trailer for portability in case of an extended power outage, to support city infrastructure or evacuation needs.

Steve and Barb were both subpoenaed to testify in court on August 14, regarding a citizen who was cited for water tampering. The case was settled out of court.

Mark asked about how the city is prepared with snow equipment. Steve said the city has plans to purchase a new sander for the 1 ton truck this year.

TREASURERS REPORT:

Barb gave a report that included the cash flow report. As of July 31, we have \$484,405.50 in all combined accounts. The large revenue checks that were received were \$23,153.97 from Property Taxes, \$1,674.44 from Personal Property Taxes, \$2,580.46 from Highway to City, \$2,370.37 from Highway User Revenue, \$2999.75 from State Revenue Share, \$826.03 from Avista Utility Franchise Fee, and \$1825 in RV Park Rent. Barb asked if she could take vacation September 8 – 10 (city hall would be closed all week). The council approved her request. Mark asked Barb to see if the Troy City Clerk could come down to make a utility deposit during the week.

URBAN FORESTRY – Matt Kathanimane – Matt said they are soliciting funds through an adopt a tree program. The intent is to generate money for new trees. Urban Forestry will receive the money and manage it themselves.

PLANNING & ZONING - Sarah Miles – No report.

PARK & REC – Jim Marston was sick and unable to attend. Barb went to the quarterly meeting, annual trail meeting and budget hearing as a private citizen. Barb reported that the JK Recreation District would like the City of Kendrick and Juliaetta to consider contributing more to the trail to build up the fund for future repaving. The City of Kendrick currently contributes \$1000 in financial support and an additional \$1000 through in-kind work. JK Recreation District has increased the amount they contribute from \$2000 to \$3000. Our council will address this at a future council meeting. The JK Recreation District has \$32,346.69 in the Trail Fund and

\$64,558.21 in their General Fund. Aaron Heinen said that they would possibly contribute additional funds to the Kendrick War Memorial Pool repairs, depending on what the total costs will be. A citizen suggested that a sign be placed out on the highway pointing out the trail. They approved a request for \$575 from the City of Juliaetta to add metal to supports to the legs on their gazebo in the Juliaetta Centennial Park. There is a four year term on the November ballot for a representative that lives outside the city limits of Kendrick or Juliaetta. Their next meeting is November 9, at 6:00 at the Fire Hall.

FIRE DEPARTMENT – Jeremy Alexander – Fire Chief Val Norris said that the Brush Truck had a mechanical failure on August 12 in a Juliaetta Fire. The carburetor base gasket was repaired at Kendrick Ag for \$543.23 and the truck is back in service. There are 4 fire fighters in Kendrick and 5 – 6 in Juliaetta. The fire danger is extreme. Citizens need to be in high vigilance. We have the same type of wooded areas around us that Kamiah has and we are vulnerable to have a fire here. 90% of their calls are human error. A spark from a mower or weed whacker can start a fire. Steve Howerton can carry 150 gallons of water in his sprayer which fits onto the 1 ton. It was asked if the Deuce and a half could be used to haul water. Val said that the steering is hard to drive. Val applied to get a vehicle from a FFP program administered by the Idaho Department of Lands from trucks they have returning from Iraq. The office remodel is almost done. They are waiting for countertops. After the countertops are installed they can invite the Latah County Sheriff to use the office. Mark will contact Wayne Rausch when the office is completed. Val said the Brocke & Sons lack of fire flow still needs to be addressed. Brocke & Sons built building 3 with no city involvement. Rose asked Steve when he was planning to burn the piles. He said after it snows.

SWAC – Mark Lapinskas – No Report

UNFINISHED BUSINESS:

The council reviewed a lease written by our attorney to allow Gerald & Peggy Lohman to use land adjacent to their property for his storage shed. Jim thought the annual lease amount of \$36 is too high. Will suggested \$135 the first year to cover the attorney fees. The majority of the council felt the lease amounts were fair. The city has another piece of land that has a long term lease for \$40 a year. The council will send the lease draft to the Lohman's as written.

The council re-addressed Steve Brooks request to park his vehicle's on the city property adjacent to his property. The council is concerned about the general appearance. Matt does not feel that any vehicles should be permanently parked on city property. Whatever the city decides it needs to be applied evenly to all citizens. The council decided that Steve could park his vehicles on the property but all vehicles must be licensed and no demolition or car repair is to take place on the property. The vehicles may need to be moved in the winter if Steve needs it to pile snow. The council has no objection to Steve Brooks keeping the area moved and weed free.

Jeremy checked with a citizen that lives outside the city limits to see if they wanted to serve on the P&Z Commission. They were not interested. The city still needs to appoint 1 in town resident and 1 area of impact citizen to serve on the P&Z Commission.

NEW BUSINESS:

A discussion took place regarding Resolution 15-252 that would raise the base water fee \$2.00/month and the sewer fee \$2.00/month. It was discussed whether or not the city would like

to include 500 – 1000 gallons of water a month. The city used to include 4000 gallons a month of water. When the water system improvements were made, the engineer said it would be better to not include water. This causes some citizens that do not use much water to be subsidizing the other citizens. Jeremy reminded the council that one of the reasons we were raising the water fee was because the city needs a new pump.

Jeremy made a motion with Sarah seconding to approve resolution 15-252. Jim and Matt were not in favor. The mayor broke the tie and approved the rate increases. The council may revisit this issue at a later date.

The mayor read the first paragraph of the FY2016 Appropriation Ordinance. Jeremy made a motion with Sarah seconding under suspension of rules to approve Ordinance 750. A roll call vote was taken. Jim – Yes, Matt – Yes, Jeremy – Yes, Sarah – Yes. All were in favor. Motion passed.

Jeremy made a motion with Sarah seconding to give the mayor authorization to select a bank for short term financing for our sewer upgrade project. All were in favor.

The council briefly discussed insurance options for the city employees. We will get quotes from our agent and make a decision at the next council meeting.

There are two, four year city council positions open. Applicants can apply between August 24 – September 4. City Hall will be open until 5:00 on September 4 to receive declaration of candidacy applications.

The council discussed the issues we have had with the city restrooms. It was discussed whether or not the restrooms should be cleaned on the weekends. Steve said we have had limited problems. No changes will be made at this time.

The mayor asked when we shut off utility customers. If there is a past due amount that is not paid by the 10th of the month, then water is turned off.

The city clerk suggested getting a cell phone for the maintenance supervisor now that there is cell service in Kendrick. We will look into this possibility and discuss it at a later date.

At 9:30 Jeremy made a motion with Sarah seconding to enter into executive session in accordance with Idaho code 74-206 for personnel issues. Jim – Yes, Matt – Yes, Jeremy – Yes, Sarah – Yes. Steve and Barb were asked to step outside during the executive session.

At 9:45 PM Jeremy made a motion with Jim seconding to adjourn the executive session and return to the regular meeting.

At 9:46 PM Jeremy made a motion with Sarah seconding it to adjourn the meeting. All were in favor.

Mark Lapinskas, Mayor

ATTEST:

Barb Wilson, Clerk/Treasurer